

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Greater FY20-014 – Mainline Foods and Distribution Services

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#### **Introduction**

**Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to award Invitation to Bid (ITB) FY20-014 – Mainline Foods and Distribution Services to US Foods, Inc. for three (3) years beginning July 1, 2019 through June 30, 2022, with a renewal option for two (2) additional one (1) year periods. This ITB replaces the existing ITB 15-036V – Mainline Foods and Distribution Services and will be used by the Food & Nutrition Services (FNS) Department. This Bid provides FNS the ability to purchase and deliver food and food supply products that are used for the National School Lunch and School Breakfast programs in Broward County Public Schools.

#### **Goods/Services Description**

**Responsible: Food & Nutrition Services (FNS)**

FNS is responsible for the purchase of food and food supply products including, but not limited to, main entrée items, beverages, grocery/staple items, produce, and paper products that are used in school cafeterias, School lunch, breakfast, after-school snacks, and supper programs. All food purchased must meet meal patterns and nutritional standards based on the United States Department of Agriculture (USDA) guidelines. This contract also includes the storage and delivery of USDA commodity foods and commodity processed products, as well as an opportunity to purchase new and specialized foods. FNS managers place orders for products on an as-needed basis and according to a schedule based on meals planned.

#### **Procurement Method**

**Responsible: PWS and FNS**

The procurement method chosen is through a competitive solicitation, which is required by the School Board Purchasing Policy 3320, Part II, Rule D and Florida Administrative Code 6A-1.012(7).

The solicitation for this ITB ran from January 15, 2019 through February 14, 2019. There were one hundred, and seventy-eight (178) vendors notified, and seventeen (17) vendors downloaded the ITB. Procurement & Warehousing Services received three (3) bids. The vendor recommended for award provided the lowest price and met all specifications, terms, and conditions of the bid. The recommendation for the award is to US Foods, Inc.

The Affirmative Procurement Initiative recommended by the Supplier Diversity and Outreach Program for this Bid was a non-mandatory Aspiration percentage goal of three (3) percent for an over-all M/WBE participation. There were no bidder submittal by an M/WBE vendor.

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**Financial Impact**  
**Responsible: PWS and FNS**

The total spending authority requested is \$83,000,000, as demonstrated in the breakdown below:

Total expenditures for FY 2018/2019 (ITB 15-036V)	\$27,647,745
Number of years (multiple)	3
Estimated forecasted spend	\$82,943,235
<b>Total Spend authority (rounded)</b>	<b>\$83,000,000</b>

Funding for this Bid will come from FNS operating budget. The amount requested was determined based on the Department's requirements to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount